



# Application for Employment

Corporate Office: 4015 Casilio Parkway Clarence, NY 14031 \* Ph: (716) 759-2222 \* Fax: (716) 759-6425

We are an Equal Opportunity Employer. Applicants and/or employees are considered for hire, promotion, and job status without regard to race, traits historically associated with race, color, religion, creed, national origin, or ancestry, sex, age, physical or mental disability, pregnancy, veteran or military status, actual or perceived sexual orientation, gender identity or expression, predisposing genetic characteristics, marital status, familial status, domestic violence victim status, reproductive health decision-making, or any other legally recognized protected basis under federal, New York, or local laws. Applicants with disabilities may be entitled to reasonable accommodation in accordance with applicable law. Please contact us if you believe you require reasonable accommodation(s) to complete this application or otherwise participate in the application process.

Date: \_\_\_\_\_ Location Applying to: Clarence:  Syracuse:  Rochester:   
mm/dd/yyyy

Name \_\_\_\_\_  
Last First M.I.

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

### Referral Source *(Please check the appropriate category and name the source)*

- Walk In
- Current Employee Reference \_\_\_\_\_
- Newspaper or Internet Ad \_\_\_\_\_
- Company Website
- Sign
- Other \_\_\_\_\_

Type of work for which you wish to be considered: \_\_\_\_\_

Briefly explain any skills or experience you have relevant to the job you are applying for: \_\_\_\_\_

\_\_\_\_\_

Are you presently employed? Yes  No  If so, may we contact your present employer? Yes  No

If hired, when would you be available to work? \_\_\_\_\_

What are your salary requirements? \_\_\_\_\_

## Employment History

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Job Title: \_\_\_\_\_

Phone: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
mm/yyyy mm/yyyy

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Job Title: \_\_\_\_\_

Phone: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
mm/yyyy mm/yyyy

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Job Title: \_\_\_\_\_

Phone: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
mm/yyyy mm/yyyy

May we contact your previous supervisor for a reference? YES NO

## Education

Schools	Name	Number of Years Completed	Major Courses	Diploma/Degree
High School				
<i>Location</i>				
Business or Trade				
<i>Location</i>				
College				
<i>Location</i>				
Graduate School				
<i>Location</i>				

Seal & Design Inc.

4015 Casilio Parkway Clarence, NY 14031 \* Ph: (716) 759-2222 \* Fax: (716) 759-6425

If you served in the United States Armed Forces, briefly describe the skills you acquired: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Personal Information

Are you legally authorized to work in the U.S.? Yes  No

*Note: you will be required to furnish documents to verify your eligibility for employment in accordance with the Immigration Reform and Control Act and your employment is contingent upon furnishing such documents.*

Are you at least 18 years of age? Yes  No  If you are under 18, can you provide proof of authorization to work? Yes  No

Are you willing to work overtime if required? Yes  No  If no, include details \_\_\_\_\_  
\_\_\_\_\_

Have you been convicted of a crime in the past seven (7) years? (A conviction does not automatically bar you from employment)

Yes  No  If yes, include details \_\_\_\_\_  
\_\_\_\_\_

## References (Please provide 3 professional references)

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

---

I certify that the information contained in this application and in any resume or other materials I submit in connection with this application are correct to the best of my knowledge and without material omissions of any kind. I understand that any misstatement or omission of information may result in denial of employment or termination of my employment to the extent permitted by applicable law.

I hereby authorize Seal & Design Inc. (the "Company") to contact my current and former employers, schools, and references identified in this application and any other materials I submit in connection with it, except as expressly provided above, to the maximum extent permitted above. I authorize such companies, schools, or persons to give any information requested by the Company and release the Company and such companies, schools, or persons from any claims that may arise from providing such information.

I understand that, if hired, I will be required to abide by the policies, rules, and regulations adopted by the Company from time to time, including as they may be amended or adopted after my employment begins. I further understand that the Company is in no way obligated to provide employment to me, nor am I obligated to accept any offer of employment made by the Company. I further understand that, if I am hired, my employment with the company will be "at will", which means the employee may resign at any time and the Company may discharge the employee at any time with or without cause.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
mm/dd/yyyy

**Check out our Careers page where you can view current open positions and submit a completed application**

<https://www.sealanddesign.com/page/employment>

**You can also email your completed application to:**

[Careers@sealanddesign.com](mailto:Careers@sealanddesign.com)